

Board of Directors Meeting Minutes

DATE: Monday, September 21, 2020

LOCATION: via Google Meet

TIME: 8:00 p.m.

ATTENDANCE: Maegan Thompson; Reg Gladstone; Steve Marsh; Laurie Wishart; Brad Amson; Ian Fleetwood; Kelly Chaplin; Melanie Murray; Ken Jones; Wes Crealock (left meeting at 8:25); Lauren Syverson; Elise Gratton; Caeleigh Ryalls; Courtenay Jacklin; Donna Perman; Sharon Lum; Veda Smith; Lisa Parkes (left meeting at 9:01 pm); Glenn Wagner; Andre Wuest (arrived 8:17 pm); Bruce Leibel (arrived 8:25 pm).

REGRETS: Lexxi Smith

ABSENT: None

1. Call to Order – 8:04 pm
2. Approval of Agenda – Maegan Thompson / Kelly Chaplin
3. Review and approval of prior minutes – Maegan Thompson / Ken Jones
4. eVotes since last meeting:
 - a. Return to Play Document Version 2.0 – Andre Wuest / Ian Fleetwood; Passed 19-0
 - b. 'A' Team Head Coaches Maegan Thompson / Ian Fleetwood; Passed 20 -0
5. Business arising from Minutes:
 - a. July 16, 2019
 - i. Review VIAHA Female Regional Policy (Ian F) – PENDING
 - ii. Trademark the team name "Victoria Reign" (Wes) – PENDING
 - b. November 12, 2019
 - i. Draft policy and stock response on how we respond to requests from third parties to distribute information to our membership (Wes) - PENDING
 - c. January 13, 2020
 - i. Review options for use of credit cards to accumulate loyalty points (Kelly C) - PENDING
 - d. March 9, 2020

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- i. Pursue an extended sponsorship agreement with Scotiabank (Lisa/Ian) - DONE
 - ii. Create a template for standard banner extension (Ken) - PENDING
 - e. April 6, 2020
 - i. Administrative Assistant Job Description (Ian) - PENDING
 - f. June 25, 2020
 - i. Review implications of withdrawal of motion with VIAHA (Ian) - PENDING
 - ii. Feedback from Managers RE: 2019-20 Season and Managers' Manual (Sharon) - PENDING
 - iii. Form a U15 BC Hockey Championships host Committee (Donna) - PENDING
 - iv. Arena Advertisements (Ken) - PENDING
 - v. Adhoc committee to develop 2020 swag package (Elise, Veda, Ken) - PENDING
 - g. August 11, 2020
 - i. Coaching evaluation response - DONE
6. President Report
- a. BC Hockey AGM – a few board members were elected including three females with great hockey and administrative background. They dealt with board members being remunerated (that they now may not be) which is good and more in alignment with gaming grant rules (report by Glenn and Lauren).
 - b. VIAHA executive committee meeting was two weeks ago – Ian attended. First hour was about boys rep hockey. Regarding preliminary declarations – looks like there will be four U11 recreational teams (2 from CRFMHA); 4 U13 rec teams (including 2 from CRFMHA); 4 U15 rec teams (including 2 from CRFMHA); and 3 U18 rec teams (2 from CRFMHA). This allows leagues at U11, U13, U15 level but not at U18 level, but there may be a Cowichan U18 C team, but they want to play U15A?
 - c. Jim Humphrey offered for VIAHA to host a mediation session, and VMHA was reportedly willing to participate initially, but now has withdrawn.
 - d. Ian will review the implications of withdrawing the motion we put in regarding VIAHA Female recreational playoffs for the VIAHA AGM

- e. Ian has suggested that the A teams play local Tier 3 co-ed teams for travel etc, but some people have indicated they want to keep the two female A teams (Reign and Impact) together in a cohort. U18A will be playing interlock with Pacific Coast.
 - f. Jennie Carson resigned as the Director of Recruitment and Mentorship on Sept 15, 2020. Lisa and Maegan will run First Shift and Maegan is working on an Esso Fun Day for Thanksgiving weekend.
 - g. Bruce Tuck resigned from the Board on Sept 18, 2020. Unfortunate timing because not all coaches are in place. Glenn will fill in for a couple weeks while Maegan is busy at work and then she will take over until we have someone permanent.
7. Administration Committee Report (VP Administration)
- a. Met August 25th – Andre provided updates on the Phase 3 rollout, and spoke to the Return to Play v 2.0 as well as Codes of Conduct and ePACT documentation for start of season.
 - b. The Player Selection policy is done. Lauren’s next priorities are Player Development; Affiliated Player; Sponsorship and Fundraising; and Branding policies.
 - c. Sharon organized a session to review the Managers Manual which took place on September 18th.
 - d. Officials meeting Steve sat in on was mostly to do with COVID. No officials are allowed on the ice until they’re certified and they can’t take a course until they’ve done “Planning a Safe Return to Hockey.” Most clinics will be online. Will hear in about two weeks when the clinics will be available.
8. Hockey Operations Committee Report (VP Hockey Operations)
- a. Tryouts went well. One appeal, which was upheld based on the principles of procedural fairness. The player will be reassigned to ‘A’ team. Suggested that a small group hold a debriefing session sometime before the end of December to recommend improvement to the process with or without revisions to the Player Selection Policy (perhaps Maegan, Melanie, Courtenay and Bruce).
 - b. League play - cohorts as above. U18A will play in PCAHA Interlock. U15A and U13A may play in PCAHA Interlock cohort, but as yet undecided and VIAHA Island League remains a possibility. PCAHA is a possibility for U21C.

- c. Recreational teams - will require adjustment as necessary to keep them reasonably balanced but still largely community based. Will probably need a series of OA and UA requests to distribute players, based on skill level, to appropriate teams in an effort to maintain 2 viable teams in each Division.
9. Public Relations Committee Report (Secretary)
 - a. Ken is working on arena advertising.
 - b. Caeleigh is working on two events for awards and scholarships the first two weekends in October.
 - c. Esso Fun Days is open and Maegan is applying for Thanksgiving weekend.
 - d. First Shift in January that Maegan and Lisa will work on.
 10. Financial Report (Treasurer)
 - a. Registration - Kelly reviewed some changes in player numbers due to some making the Seals (AAA) and some opting not to play hockey this season and some migration to other MHAs. There is a U15 player seeking refund.
 - b. Fundraising - Bottle Drive raised \$6,461.40 (incl \$194 cash donations).
 - c. Ice Allocation - Thanksgiving weekend tournament ice available. Kelly, Donna and Bruce plan to use as much as possible and focus on recreational teams as well as Development sessions then return times that can't be used to Pearkes. Ian raised the responsibility of payment for that ice, which is usually recovered through tournament registration. Discussion about ice allocation expectations. Bruce described the principles of ice distribution and rotation of ice for teams that are not perfectly community based. He has alternate versions of the ice schedule drafted.
 - d. Equipment - Elise submitted a report prior. Jerseys are being collected from 2019-20 season. Condition of some is not great - food stains; unwashed.
 - e. Budget - We do not have an approved budget yet. Comprehensive draft was used for BC Community Gaming Grant but never brought to the Board. Will be circulated prior to next Board meeting.
 11. New Business

- a. Update on plan for handing out awards from last season and scholarships - reviewed above
 - b. Refund for injured player who has been unable to skate whatsoever and can't continue due to lack of medical clearance. They made us aware of the injury prior to the season. They request a full refund including rep try out fee. The injury was known, so she was not scheduled to be assessed. Finance Committee has reviewed and agreed with full refund. MOTION: To grant full refund of registration and rep try out fees to Sora Rosenberg (Chaplin / Thompson - unanimous). Ian pointed out that since the player was involved in Summer sessions, then withdrew for Fall regular season, she should have a medical report completed for eventual return to play, whenever that may be.
12. Google Calendar Review
- a. Most pending items are financial.
 - b. Buddy Check For Jesse weekend format may be difficult this season due to lack of games at this time.
 - c. Nov 2 is next Board Meeting
 - d. Ian thanked everyone for perseverance in this extremely busy this season.
 - e. Laurie inquired about gaming grant - info received today. Needs to be reviewed in detail and then will be presented to the Board with implications for programming.
13. Adjournment (Kelly / Laurie - unanimous). Adjourned at 21:25.

Next Meeting: Monday, November 2, 2020