

Board of Directors Meeting Agenda

DATE: Tuesday, April 6, 2021

LOCATION: via Google Meet

TIME: 7:30 p.m.

ATTENDANCE: Reg Gladstone, Glenn Wagner (left at 8:56 pm), Wes Crealock, Melanie Murray, Ian Fleetwood, Lauren Syverson, Kelly Chaplin, Andre Wuest, Maegan Thompson, Bruce Leibel, Caeleigh Ryalls, Courtenay Jacklin, Elise Gratton, Laurie Wishart, Lexxi Smith, Veda Smith, Wes Crealock, Lisa Parkes (arrived 7:46 pm)

REGRETS: Donna Perman, Sharon Lum

GUESTS: Anh Nguyen, Karla Easingwood, Teri Cotton

1. Call to Order
2. Approval of Agenda
3. Review and approval of prior minutes
4. eVotes since last meeting:
 - a. Return to Policy version 2.3 - carried 12 - 1
5. Business arising from Minutes:
 - a. July 16, 2019
 - i. Review VIAHA Female Regional Policy (Ian F) - PENDING
 - ii. Trademark the team name "Victoria Reign" (Wes) - PENDING
 - b. November 12, 2019
 - i. Draft policy and stock response on how we respond to requests from third parties to distribute information to our membership (Wes) - PENDING
 - c. March 9, 2020
 - i. Create a template for standard banner extension (Ken) - PENDING
 - d. August 11, 2020
 - i. Circulation of third party request guidelines - PENDING
 - ii. Circulation of policy -drafting guidelines - PENDING

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- e. September 21, 2020
 - i. Saanich MHA dissolution further action? (Ian) - PENDING
 - ii. Player Development, Affiliated Player, Sponsorship and Fundraising, and Branding policies - (Various) - PENDING
 - f. November 2, 2020
 - i. Hiring of Administrative Assistant (Ian) - PENDING
 - g. February 8, 2021
 - i. Prepare and distribute Award Nomination and Scholarship applications (Wes) - PENDING
 - ii. Prepare and distribute Coaching Survey (Melanie) - PENDING
 - iii. Plan Awards banquet and Graduation players events (Caeleigh) - PENDING
6. President Report
- a. VIAHA update – Jim Humphreys’ wife, Dawnette, passed away and the obituary requests donations to the Canadian Cancer Society
Motion – to make a \$100 donation to the Canadian Cancer Association – Laurie, Kelly
Amendment moved by Glenn – to make the donation in the name of Jim and Dawnette Humphreys – seconded by Kelly – carried 12-2
 - b. PCAHA update – Ian attended their last meeting and made a formal request to do terms of reference for an interlock schedule with them – someone asked why CRFMHA was making the motion instead of the District, but someone there explained that the mid-Island teams aren’t usually made until mid-September, so they were okay with it. Those teams would play in the interlock, but won’t be made in time to be part of terms of reference
 - c. VMHA Good Deeds Cup – won by the Victoria Admirals U13 team
 - d. Planned Bylaw amendments at AGM – will define membership of the committees that we started this year, and formalizing the appeals, discipline, and merchandise committees
 - e. Facilities update - JDF on schedule to have all repairs and upgrades ready for September. Pearkes have said they are behind schedule with the Gold rink, but have still said they plan to be ready to use it in September
 - f. Succession planning – we are losing (or have lost) 6 directors that are in their terms, and 7-8 more will have their terms expire at AGM. Currently

doesn't think we'll cover all of them, but hoping with the publication of the AGM notice we'll get more interest.

7. Administration Committee Report (VP Administration)
 - a. Last meeting was February 22nd
 - b. Submissions for Annual Report – if directors haven't prepared their submissions they need to get them in by end of the week
 - c. Planning 2021 AGM – set for April 26th – Wes is working on the notice, which needs to be out by Sunday or Monday. Wes intends to use the same voting platform as last year. Ian will run the elections this year.
 - d. Awards Nominations – will be going out to membership shortly.
 - e. Scholarship Applications – will also be going out shortly.
8. Hockey Operations Committee Report (VP Hockey Operations)
 - a. Spring/summer development program – one is over-capacity, one close to, and U15/18 still has quite a few spots left. Overall we'll likely lose money but there are still some sessions to be scheduled including goaltending.
 - b. 2020-2021 Coaching Survey – Melanie, Glenn and Ian reviewed the surveys – received 97 responses. Overall positive, a few negative worthy of follow up. Informative overall.
9. Public Relations Committee Report (Secretary)
 - a. Awards Banquet – waiting to see what we can do with COVID.
 - b. Graduating player recognition – waiting to see what we can do with COVID.
 - c. Merchandise Committee (formerly known as swag committee) – summer skates fundraiser was a success. We also have a new event tent.
10. Financial Report (Treasurer)
 - a. Set 2021-2022 Registration Fees and set Registration dates – open up registration for returning players from April 15-April 30 – they will get a discount during this period. May 1st open to all registrants with no early bird discount. U7/9 will be \$450, U11 - \$725, U13/15/18 will be \$750, U21 will be \$400, rep fees will be \$650 for U13/15/18, goalie with gear is \$150. Early bird registration is \$50 this year. First shift players from last year will also get a \$50 discount. All registrations will be done online and will be paid by credit card unless they can't. Deposit will be \$250 with any early bird taken off at that time. Balance due July 20th, as is the \$125 rep tryout fee.

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Rep player fees will be \$325 September 30th and October 31st. Credit card is around 2.75% but will be significantly less work for Kelly and Laurie, and will be less bank processing fees. Motion to approve all registration fees and early registration discount – Kelly, Laurie – carried unanimously (13-0)

- b. Planning 2021-2022 registration via Website – are going to have all registrations happen through the goalline website – will save lots of time for Kelly and Laurie. Laurie has been working with Donna closely on getting this set up. Lots of places to gather information and make requests for volunteers etc. Laurie will still keep up the registration tracker outside of the website.
 - c. Gaming Grant application (webinars) – Lauren has offered to work on the grant as part of our succession planning.
11. New Business
- a. Request from coaches of Island Surge to have more interaction with the U21 team. Courtenay put this on the agenda because we received a request from Mark of the Surge to potentially join our association. They have checked with BC Hockey and there is nothing preventing them from joining us. Courtenay said many of the people that she asked to do our development sessions besides Brendan and Mena are from the Surge. Ian has previously had a number of conversations with John Loupoy of the Surge who made the same request (to be part of CRFMHA), we asked BC Hockey and they said no, a senior team cannot be part of a minor association. Courtenay will tell the Surge to submit a request for what they want and we'll go from there. Ian says we'll be happy to play them if they have teams in the fall.
 - b. Elise needs help moving gear from Archie Browning to Pearkes on Friday at 5:30 – Anh, Kelly, Karla and Wes volunteered to help.

12. Google Calendar Review

13. Adjournment 9:13 pm – Laurie, Maegan - unanimous

Next Meetings:

- Board Transition Meeting - May 3, 2021
- New Board Member Orientation - May 10, 2021
- Board of Directors Meeting - May 17, 2021

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