

Board of Directors Meeting

DATE: January 18, 2022

LOCATION: Google Meet

TIME: 8:00 p.m.

ATTENDANCE: Ian Fleetwood, Andre Wuest, Laurie Wishart, Anh Nguyen, Karla Easingwood (left at 9:10), Glenn Wagner, Melanie Murray, Lexxi Smith, Lisa Parkes, Kelly Chaplin, Donna Perman, Caeleigh Ryalls, Elise Gratton, Lauren Syverson, Veda Smith, Maegan Thompson (joined at 8:13 and left at 9:08)

REGRETS: Sharon Lum, Teri Cotton

ABSENT: Ken Jones, Loren Mullane

GUESTS: Ashley Kiss (left at 8:12)

1. Call to Order - 8:07 p.m.
2. Approval of Agenda - Laurie, Glenn
3. Review and approval of prior minutes - with two changes, one by Ian, one by Laurie - Laurie, Anh
4. eVotes since last meeting: None
5. Business arising from Minutes:
 - a. July 16, 2019
 - i. Trademark the team name "Victoria Reign" (Donna) - PENDING
 - b. March 9, 2020
 - i. Create a template for standard banner extension (Ken) - PENDING
 - c. August 11, 2020
 - i. Circulation of third party request guidelines - PENDING
 - ii. Circulation of policy-drafting guidelines - PENDING

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- d. September 21, 2020
 - i. Player Development, Affiliated Player, Sponsorship and Fundraising, and Branding policies - (Various) - PENDING
 - e. November 2, 2020
 - i. Hiring of Administrative Assistant (Ian) - PENDING
 - f. June 8, 2021
 - i. Distribute coaching survey scores (Melanie and Loren) - PENDING
 - ii. Develop social media campaign to engage more non-parent coaches (Loren, Lexxi, Maegan, Lauren and Teri) - PENDING
 - g. July 20, 2021
 - i. Determine how Big Assist funds will be allocated - DONE
 - h. October 12, 2021
 - i. Sportsmanship Starts in the Stands link to be distributed - PENDING
 - ii. Player Code of Conduct to be distributed by Google Form - PENDING
 - iii. Team photos, booking photographer and venue - DONE
 - i. November 23, 2021
 - i. Email Board about the diversity grant to grow hockey in indigenous communities - DONE
 - ii. Remove non-vaccinated volunteers from HCR rosters - DONE
 - iii. Get stories of winning teams etc. with pictures to the local papers - PENDING
 - vi. Put together social media campaign to attract more senior referees to CRFMHA - PENDING
 - vii. Host holiday skate event - DONE
 - viii. Ian to request that Donna and the Administration Committee formalize a resolution regarding the VIAHA handbook being changed so that female recreational league play starts at the same time as integrated - PENDING
6. President Report
- a. BC Hockey Update - there has been some movement on the diversity and inclusiveness grant - there is a plan and we've requested ice time, etc.

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- b. VIAHA Update - Lisa attended the VIAHA Executive meeting for Ian on Sunday the 16th. Games should be cancelled if 20% of the team is down with COVID - no penalty if done through proper channels. They want a report from each association about which volunteers are not vaccinated for their insurance purposes. Charlotte of VIAHA can't run RIS reports so is counting on associations to check their own people, which Laurie is all over for us. Coaches who completed their level 2 course in the fall need to have the practical part done by March or they become ineligible - Ian has made Loren and Laurie aware. Where teams require lateral transfers instead of using APs to make games happen, Jim Humphrey requires that association presidents contact him, not team staff (despite the handbook saying team staff). Future Stars wants to put on a female event in early-August - CRFMHA is interested, and Ian has reached out to them. Nanaimo expressed an interest to Jim Humphrey during the meeting. There is now an Island League Work Committee to look at the structure etc. of the Island League and a memo will be coming out in the next couple weeks seeking input from all of the Island associations. The VIAHA scholarships and awards are opening soon and they are looking for nominations - Ian is ready to get word out to our 2004s and U21s. The BC Hockey AGM should be set soon and VIAHA will set theirs for a week or two before - it will be via zoom. VIAHA has formed a committee to look at standardizing rates for officials - they will be coming up with a recommendation and getting back to all associations by about February 5th. Playoff requests are coming in
- c. PCAHA Update - there were a series of decisions made after the December 21st restrictions at first that interlock play was not "tournaments," but then PCAIHA gave teams the option to opt out, which two did. Then PCAHA decided that teams could only play "league games" and since interlock are exhibition, they were stopped, Ian believes until January 31st, and we will be requesting that they make up those games. Also, they played here more than we played there, so there is a funding imbalance right now
- d. Local MHAs update - has had a little back and forth with Sooke around a tribute to Grant Gilbertson. They were going to have a board meeting and decide what they were doing and welcomed input from other MHAs but Ian hasn't heard anything since, so we will just wait to hear.. All of the MHAs are getting helmet stickers and ours are ready now. Anh will pick



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them up on Friday and can distribute to U11 and under and Ian will handle distribution for older teams

- e. Correspondence
 - i. We've had a number of inquiries/complaints from the U15A team about their ice allocation - most have been responded to. It has been challenging for Karla with rink closures etc. and the allocation has been within our policy
 - ii. Micah Zandee-Hart, who has contributed to our association in a number of ways, is the first woman from BC to make the women's Olympic hockey team. A podcast has reached out to us to take part in a segment about her, and Maegan will be doing that this weekend. Ian thinks that we should add jersey number 28 to all of our jersey sets U8 and above and announce that we're doing it in her honour. Elise is going to order the number 28 jerseys. We do have some number 28 jerseys already if we want to have some players wearing them to do a rollout. Maegan suggests we could get them to coaches to send social media clips of players etc. to Lexxi to use. Ian also suggests a fundraiser that he discussed with Micah last year where we get Team Canada jerseys with Micah's name and number from Kirby's etc. and sell them to members, keeping \$5 from each sale - Ian will explore this. Ian's third idea is to try to rent somewhere like Boston Pizza to have a watch party during the gold medal game - could be shown during the tv coverage etc., though COVID continues to be an issue. Caeleigh suggested maybe a banquet hall, and Andre suggested a theatre. Ian will look into this further.

- 7. Administration Committee Report (VP Administration)
 - a. Governance - Lauren has been working on the third party request policy and has just sent a draft to Donna and it should be sent out to the Board for review soon. Sponsorship and Fundraising policy and AP policy are also underway
 - b. Safety and Risk Management - ePact is 75% completed. Sportsmanship Starts in the Stands - link is going out tomorrow. COVID passport checks have been going smoothly
 - c. Managers - there is an outstanding item regarding awards - the take home awards from last year are going to be picked up and sent out shortly. Team photos - we were a little late scheduling this - we now have Kelly Wallace going out according to his availability and taking team

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photos on the ice - so far about 9 teams have been completed. If teams have questions they can email Donna

- d. Referee in Chief - Teri is still on a leave of absence and Donna has been monitoring the emails and all is going well. There have been some questions about pay rates and Donna sent out info on this to managers. Three games were cancelled this past weeked, two with Nanaimo and Campbell River due to COVID, and then one in Sooke due to a damaged gate that actually could have gone ahead - the teams showed up but it was too late to reassign refs after the cancellation. We have quite a few young officials who have completed their level 1, and a couple who have completed their level 2. Donna and Ian have been talking and hope we will be in a position soon to assign our own officials
8. Hockey Operations Committee Report (VP Hockey Operations)
- a. Coaches
 - b. Development - Ashley rolled out the development in late-October, early-November, and while uptake hasn't been quite what we hoped, it is good that we are offering solid programming. We intend to increase some goalie offerings, and are looking at ways to optimize the scheduling. We have looked at a template for spring and summer programming and put in requests for ice for this, as well as for the diversity and inclusion program and Esso Fun Days
 - c. Goaltending
 - d. Recreational Hockey
 - e. Competitive Hockey - had debrief from rep tryouts - there was anxiety among players due to the delay between stages 1 and 2 since we don't use the long weekend. This year Ian would still like to do the Stage 1 the weekend before the long weekend, but then have the games during the following week so it's all wrapped up before the long weekend. Had some feedback from the evaluators about doing different drills that allow them to see individual players more, and some other feedback, but all seemed to go according to the policy, so it was decided that they don't need to make any significant changes out of this year, Melanie confirms that next year we will want to highlight more that if a player takes a spot on the A team that it will be their primary sport and they must be fully committed
 - f. Referee in Chief

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9. Public Relations Committee Report (Secretary)
 - a. Communications - Lexxi has just been busy posting on a variety of topics, happy things like Micah Zandee-Hart making the Olympic team, shout outs to new and second year alumni playing at post-secondary level, and the sad - events celebrating the life of junior player Grant Gilbertson
 - b. Brand - nothing to report
 - c. Special Events - we put off the family skate event, as it was going to be held just as Omicron was hitting hard - we were hoping to reschedule in January maybe, but at this point we have just cancelled it. Caeleigh is also beginning to think about the year end banquet, but again, everything is just so up in the air with COVID right now that it's difficult
 - d. Promotion - The parade was a great success - the float looked awesome, and we got some good tv time!
 - e. Recruitment & Mentoring - the latest First Shift program is complete - 17 of the players have registered for the rest of the season, and we will be reaching out to the rest. There are future programs planned for April-May and May-June

10. Financial Report (Treasurer)
 - a. We are currently in a stable financial position. The travel subsidy for teams will be discussed at the next Finance Committee meeting
 - b. Registration - currently 260 players registered, with another enquiring today
 - c. Refund considerations:
 - i. Player 0104 - withdrew in early November and received 50% refund in accordance with policy; they are asking for a full refund of all fees due to the rules requiring vaccinations for parents to attend ice times. The Finance Committee recommends against the full refund they are seeking. Motion: that the request for a full refund be denied - Kelly, Laurie - carried 11-0, with one abstention
 - ii. Player 0162 - withdrew November 15 and received refund of basic registration fees in accordance with policy. They are also asking for partial refund of rep player fee (which is non-refundable as per policy), because the withdrawal was for medical reasons, doctor note provided. Has a chronic foot injury that she will eventually have surgery on, but she has played through for many years. Her doctor's note, provided 2-3 weeks later, says that she shouldn't play on the foot. Rep fees are non-refundable

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because of the higher cost of playing rep hockey. Motion: to grant a refund of the rep fees in the same proportion as their refund of basic registration fees, being 50% - Kelly, Laurie - carried 12-0

iii. Player 0324 - withdrew after November 15 (meaning no refund available), but reason for withdrawal was family moving out of province which allows consideration for policy exception. Finance Committee recommends granting the refund as if they had withdrawn before November 15th, that being 50% less the admin fee. Moved by Kelly, Laurie - carried 12-0

iv. Player 0417 - registered in early November, attended one ice time and then did not go again - felt that she was not ready for hockey and wants to do an intro program and skating lessons first. Did not withdraw before November 15th. Paid \$500, asking for some refund - the Finance Committee recommends a full refund less the \$50 administration fee. Motion: to refund the full amount and not charge an administration fee - Kelly, Laurie - carried 12-0

d. External Funding

i. Ian got an extension of the VIHA Community Wellness grant, which is just under \$10,000, and is submitting for another \$15,000 from the Calgary Foundation

ii. Kruger Big Assist - almost the entire \$10,000 was awarded to 13 deserving recipients - people were very appreciative and many asked us to pass on their thanks

e. Tournaments

f. Ice

g. Equipment

h. Raffle - tickets will be sold from February 1-28 and the draw will be March 1st and we are hoping to sell \$20,000 in tickets, which would bring in about \$8,500 to the association. There will be incentives either to players or to teams who sell the most tickets

11. New Business

a. Ongoing registration of younger players late in the season - everyone understands that it is a bit of work for managers when they get players one by one, but we never want to discourage someone when they want to join, or make them wait until we have a few kids when they're ready



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12. Google Calendar Review

13. Adjournment - Laurie, Donna - adjourned at 9:53 p.m.

Next Meetings:

Finance Committee - January 25, 2022

Public Relations Committee - February 1, 2022

Officers - February 8, 2022

Hockey Operations - February 15, 2022

Administration - February 22, 2022

Board of Directors - March 1, 2022

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