

## Board of Directors Meeting

**DATE:** November 22, 2022

**LOCATION:** Google Meet

**TIME:** 7:30 p.m.

**ATTENDANCE:** Glenn Wagner, Kelly Chaplin, Genai Loudoun, Andre Wuest, Doug Vincent, Geoff Dawson, Laurie Wishart, Karla Easingwood, Judith Hales, Lauren Syverson, Pavan Sangha, Laura Reaney, Anh Nguyen, Wendy Watt, Angela Harvie, Maegan Thompson, Ian Fleetwood (joined 7:40 pm).

**REGRETS:** Lisa Parkes, Leah Kulas, Donna Perman, Meredith Walker

**ABSENT:** Jeff Bow, Emma McArthur, Terry Lalari

1. Call to Order - 7:30 pm
2. Approval of Agenda - (Karla / Anh) - Carried.
3. Review and approval of prior minutes
  - a. Laurens requests an amendment in 7(a) from “waylaid” to “delayed pending approval of a process aimed at coordinating and prioritizing the work”. Moved as amended by (Anh / Karla) - Carried.
4. eVotes since last meeting:
  - a. None
5. Business arising from Minutes:
  - a. July 16, 2019
    - i. Trademark the team name “Victoria Reign” (Emma) - PENDING
  - b. March 9, 2020
    - i. Create a template for standard banner extension (Ian) - PENDING
  - c. August 11, 2020
    - i. Circulation of third party request guidelines - PENDING
    - ii. Circulation of policy-drafting guidelines - PENDING

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- d. September 21, 2020
    - i. Hiring of Administrative Assistant (Ian) - PENDING
  - e. November 23, 2021
    - i. Put together social media campaign to attract more senior referees to CRFMHA - PENDING
    - ii. Player Development, Affiliated Player, Sponsorship and Fundraising, and Branding policies - (Various) - PENDING
  - f. October 11, 2022
    - i. eVote on sponsorship of team sets of jerseys (Ian) - PENDING  
Ian updated that there had been concerns raised by several Directors and Officers about an eVote. The Officers met on October 16 to review this and considered the options. The preferred option was to update the applicable policies and then vote on Policy rather than isolated issues.
    - ii. Circulate Hockey Canada Statement for approval (Lisa) - Pending
    - iii. Review and circulate Player Protection Policy to membership (Lauren/Angela) - Pending – Lauren comments that both ii and iii are part of the same process that is referenced in the minute amendment and is on-going.
6. President Report
- a. BC Hockey Update
    - i. VIAHA South Island presidents met with BC Hockey regarding development and retention of officials on Nov 17. Much of the focus was on recruitment and training of new officials;
  - b. VIAHA Update
    - i. VIAHA Director of Hockey Operations questioned the placement of U11 Dev A team in the U11 Development League as we requested. Reviewed with U11 Dev A coach and selected Board members and decision to leave placement as requested.
  - c. PCAHA Update
    - i. Concerns have been raised about U13A ability to compete in Interlock. The options to adjust opponents to second flight teams for upcoming games on Island and Mainland are being explored.;

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- d. Local MHAs update
    - i. Commissioner for U15 and U18 South Island recreational leagues (co-ed) resigned suddenly. Upcoming meeting on Dec 1 to manage this.
  - e. Correspondence - none
7. Administration Committee Report (VP Administration) - Notes were submitted in advance by Donna as below; reviewed during the meeting with comments by Laura.
- a. Governance:
    - i. Guideline for Policy Development process and approval: document was submitted to Officers Nov 1 for their review and feedback.
    - ii. Lauren worked on a draft statement on behalf of the Board in response to the Hockey Canada controversy. It has since been reviewed and redrafted. Lisa Parkes continues to make further edits and updates as the HC situation evolves as new reports are released. We remain committed to finalizing and communicating a statement to membership.
  - b. Safety and Risk Management
    - i. ePact - completed for the most part - enrollment continues as new players register. A few teams are not yet completed and Pavan is following up.
    - ii. Buddy Check for Jesse - annual mental health event completed in October with all teams involved, including U7/U9.
    - iii. Sportsmanship Starts in the Stands - Pavan sent program information and video link to managers with instructions to be circulated to all teams. One parent per player needs to complete it.
    - iv. Dressing room safety- increased concerns due to an incident during the Oct tournament at Pearkes. Reminder to enforce the BCH / HC 2-Deep Rule amongst all teams, home and visitors. Not the first reported incident at this arena. Donna will write a letter to the facility bringing our assoc. concerns to their attention and request what their safety and security measures are in place.
  - c. Managers
    - i. Manual - current updates include U7/U9 development and game rules

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- ii. Award/Scholarship selection committee: still need 3 board member volunteers to assist.
  - iii. Team photos: schedule will be communicated to managers this month: to be coordinated at team practice times, before winter break. Female officials to be included - group photo to be arranged before end of season. It has been clarified that helmets can be removed for the purpose of team photos as per the insurance guidelines and this will be communicated to Managers via email.
  - d. Officiating:
    - i. game assignments continue to run smoothly; we continue to build a healthy list of reliable, quality referees to call on (male and female).
    - ii. Leah (RIC) recruiting and training new female referees - officials clinic held Nov 5 was well attended: 7 adult & 8 youth (all female). Leah also developing a Jr program for underage officials
    - iii. Tournament officiating ran smoothly. Leah provided mentorship and shadowed the inexperienced referees. Plan to have new referees work the U7/U9 jamboree in January.
    - iv. Referee safety in the dressing room: concerns about single dressing room only for co-ed referees, therefore seeing a need to create rules around sharing or separate rooms.
8. Hockey Operations Committee Report (VP Hockey Operations) - Glenn Wagner
- a. Coaches
  - b. Development - Plans for development programs in Winter 2023 are underway and then Spring/Summer 2023 ice requests and plans will be made.
  - c. Goaltending - Goaltending development sessions have been arranged and the first is upcoming. These include dryland, seminars and on-ice sessions.
  - d. Recreational Hockey - Registration for recreational teams continues to increase. Recreational League play has begun. U9 teams are starting to play games, which is earlier than prior seasons based on changes to the Hockey Canada model.

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- e. Competitive Hockey - Plans to increase skill development programs at the rep level as we continue to feel the impact of not having a U13 team last season.
  - f. Referee in Chief - Our Hockey Canada Officiating Program (HCOP) clinic for new officials was highly successful. Plans in place for continued referee development and training throughout the season.
9. Public Relations Committee Report (Secretary) - Notes submitted by Lisa in advance; reviewed at meeting.
- a. Communications - Angela is working with Captured Sports to choose the photos we are entitled to under our contract with them - these will be available for people to use for CRFMHA marketing and events;
  - b. Brand - unable to do a holiday promo item this year
  - c. Special Events - banquet debrief meeting was held on November 1st; holiday event on for December 21st at Pearkes on both rinks from 5:30-7:00
  - d. Promotion - we have a spot in the parade for this Saturday but are having trouble finding board members who are available to attend and organize our folks; Wendy has set up our display case at Pearkes - it looks great, have a look next time you're there!
  - e. Recruitment & Mentoring - Esso Fun Days has wrapped up and was a success, NHL/NHLPA First Shift will take place in February, with some spots still open
10. Financial Report (Treasurer) - Kelly Chaplin. General comments - increased referee costs and other expenses are creating some financial pressure, partially balanced by increase in registration; projecting that we will break even by the end of the season; may need to access BCASF funds; need to revisit expenses; hope to see profit from 2023 summer development programs.
- a. Registration - Continued sporadic registration. Overall we are above prior seasons.
  - b. External Funding - Details of BC Community Gaming Grant were shared.
  - c. Tournaments -
    - i. U7/U9 Jamboree - ice secured for Dec 30-31; 3 external teams have entered plus individual players.

- ii. U13/U15 Family Day Recreational Tournament - U13 Division is full. U15 Division is struggling. Contingency plans discussed including a U18 Division, U11 Dev A, U21C or using ice for exhibition games. Wait until the end of month to abandon the plan for U15.
  - d. Ice - ice costs are increasing. Some ice over Holidays will be returned or sold to Rep teams.
  - e. Equipment - nothing new to report.
11. New Business
- a. Cancellation of U13/15 Family Day Tournament - As reviewed above - If U15 Division not viable, consideration U18C, U11 Dev A; U21 C or exhibition games;
  - b. Logos for events - Discussion regarding having professional level logos for recurring events. Already in existence for Thanksgiving and Remembrance Day. Need one for U7/U9 New Years Jamboree and Family Day (and others as we acquire ice to host new events). Ken Jones has offered a discount rate of \$75 per hour. Discussed option of looking elsewhere. Value of the consistency of staying with Ken was discussed, since he has done all logos so far. Meagan will ask Emma to approach Ken Jones for this.
12. Google Calendar Review
13. Adjournment - 8:46 pm

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