

## Board of Directors Meeting

**DATE:** February 28, 2023

**LOCATION:** Google Meet

**TIME:** 7:30 p.m.

**ATTENDANCE:** Ian Fleetwood, Meredith Walker, Glenn Wagner, Lauren Syverson, Angela Harvie, Laurie Wishart, Maegan Thompson, Lisa Parkes, Andre Wuest, Anh Nguyen, Donna Perman, Genai Loudoun, Jeff Bow, Karla Easingwood, Kelly Chaplin, Laura Reaney, Leah Kulas, Wendy Watt, Geoff Dawson

**REGRETS:** Pavan Sangha

**ABSENT:** Emma MacArthur, Terry Lalari, Doug Vincent, Judith Hales

1. Call to Order - 7:31 pm
2. Approval of Agenda - Glenn, Laurie - carried unanimously
3. Review and approval of prior minutes - Maegan, Anh - unanimously approved
4. eVotes since last meeting:  
The final withdrawal deadline for partial refund was November 30th, however the Finance Committee is recommending an exception (as is permitted in special cases including for medical issues) for a player that experienced a medical issue and is not returning this season. The refund will be pro-rated from December 4th, the date of the medical incident. Moved on Feb 16, 2023: Kelly, Maegan (Passed 20-0).
5. Business arising from Minutes:
  - a. July 16, 2019
    - i. Trademark the team name "Victoria Reign" (Emma) - PENDING
  - b. August 11, 2020
    - i. Circulation of third party request guidelines - PENDING
  - c. September 21, 2020

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- i. Hiring of Administrative Assistant (Ian) - PENDING
  - d. November 23, 2021
    - i. Player Development, Affiliated Player, Sponsorship and Fundraising, and Branding policies - (Various) - PENDING
  - e. November 22, 2022
    - i. Letter to Pearkes regarding dressing room safety concerns (Donna) - DONE
  - f. January 17, 2023
    - i. Ensure outstanding policies are written and approved (Donna/Lauren) - DONE
    - ii. Send award nominations (Ian - info@) - DONE
    - iii. Organize grad gifts (Ian and Donna) - PENDING
    - iv. Send Good Deeds Cup info out to U13 managers (Judith) - DONE
    - v. Organize Micah Zandee-Hart promotion (Maegan) - DONE
    - vi. Review U7/U9 rules for VIAHA March 15 deadline (Admin Committee) - PENDING
- 6. President Report
  - a. BC Hockey Update - Awards - due March 31st
  - b. VIAHA Update - Resolutions need to be in by March 15th and we will be submitting a couple around the U7/U9 issues we've identified, and will also submit one about other associations fielding female teams, including North and mid-Island. Awards - will want to coordinate this with BC Hockey award nominations
  - c. PCAHA Update - Richmond Tournament - have 15 teams registered and the person running it is sensitive to the competition issues some of our teams faced last year so we hope all teams will have a good experience
  - d. Local MHAs update - SDMHA - we had heard that the idea of a Sooke female team was dead, but then heard that they were still planning on it. Ian and Laurie have written a number of times to ask that VIAHA deal with it, but has heard nothing back and Sooke is planning to open registration shortly
  - e. Correspondence - TD Bank contacted us to advise that they're sponsoring an event with the Canucks for International Women's Hockey Day next week, and we are the lucky recipient of a \$2,000 grant

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- f. Other
  - i. viaSport Rally Together grant - got \$3,750 grant to support volunteer development/ retention
  - ii. Succession planning - 8 or 9 board members are coming to the end of their 2 year terms and Ian will be reaching out to people to see where they stand with wanting to run again
  
- 7. Administration Committee Report (VP Administration)
  - a. Governance -
  - b. Safety and Risk Management - Player Protection Policy was reviewed again and should be good to go
  - c. Managers - Laura has a committee to work on scholarships and awards
  - d. Referee in Chief - Leah is having some challenges with U9 not being in Spordle so difficult to assign games. There was a session scheduled for training but was cancelled. We are at 95% female officials now.
  
- 8. Hockey Operations Committee Report (VP Hockey Operations)
  - a. Coaching - had some coaching issues at U7 and U11, seem to have smoothed out now. Will revisit some of the issues that arose prior to next season
  - b. Development - spring league is full for registration - 6 teams, U9-U15
  - c. Goaltending - professional coach training sessions didn't really pan out, there wasn't a lot of response, but Andre is working on some upcoming training
  - d. Recreational Hockey - Family Day tourney for U13/U15 - U15 C1 team won gold, U13 C1 won silver, and U11 C2 won bronze in Oceanside Family Day weekend. Playoffs will be wrapped up next weekend. Going to possibly increase number of players on some teams for next season
  - e. Competitive Hockey - preliminary planning for rep tryouts. U15A and U13A were both eliminated from the playoffs in two game sweeps, but both teams improved immensely from the beginning of the season to the end. U11 development team has also apparently been the same. U18A team qualified for Provincials in Williams Lake
  - f. Referee in Chief -
  
- 9. Public Relations Committee Report (Secretary)

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- a. Communications - publicizing the Family Day tourney and now the Micah's March of Kindness
  - b. Special Events - Banquet - April 16th at Esquimalt Curling Rink
  - c. Promotion - Will be entering the PISE Family event and the Victoria Day Parade
  - d. Recruitment & Mentoring - We are in the middle of a very successful First Shift Program and next Esso Fun Day starts in early April
  - e. Brand - Working on trademarking our name and logos
10. Financial Report (Treasurer)
- a. Registration - ended the year with 317 registrants - making us largest ever female association unless someone tops us this year
  - b. External Funding - two grants Ian mentioned above, and the 50/50 is over \$24,000, with draw tomorrow at 5:00, which will help us to break even for the year
  - c. Tournaments
  - d. Ice - still want to get some better ice at some of the facilities like Westhills
  - e. Equipment - probably still a couple years away from needing to replace jersey sets
  - f. If anyone has any outstanding expenses that they need to be reimbursed for, get them in now
11. New Business
- a. Public Relations Policies
    - i. Communications - moved by Glenn and Donna, carried unanimously
    - ii. Brand & Representation - moved by Kelly and Andre, carried unanimously
  - b. Financial Policies
    - i. Travel Subsidy - moved by Kelly and Anh, carried unanimously
    - ii. External Funding - moved by Maegan and Laurie, carried unanimously
    - iii. Equipment Use - moved by Maegan and Leah, carried unanimously
  - c. Hockey Operations Policies
    - i. Development Policy - partial review; Ian to make friendly amendments regarding affiliation eligibility; Lauren to review wording regarding affiliation selection process.

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- d. Administrative Policies - Tentative
  - i. Volunteer Screening and Selection Policy - deferred
  - ii. Third Party Requests - deferred
- 12. Google Calendar Review
  - a. VIAHA Resolutions due March 15
  - b. VIAHA Executive Committee Meeting - April 16
  - c. CRFMHA Award Banquet April 16
  - d. CRFMHA AGM - Date to be confirmed (last week of April)
  - e. VIAHA AGM - May 28 (Nanaimo Golf Club)
  - f. BC Hockey AGM - June 9-11 (Penticton Lakeside Resort)
- 13. Adjournment - Maegan and Anh - 9:26 pm

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