

## Board of Directors Meeting

**DATE:** June 18, 2024

**LOCATION:** Google Meet

**TIME:** 7:30 pm

**ATTENDANCE:** Angela Harvie, Ada Saab, Andre Wuest, Andrea Carey, Angela Wayland, Anh Nguyen, Genai Loudoun, Geoff Dawson, Glenn Wagner, Ian Fleetwood, Kelly Chaplin, Laura Reaney, Laurie Wishart, Lisa Parkes, Meredith Walker, Leah Kulas, Judith Hales, Maegan Thompson

**REGRETS:** Karla Easingwood, Donna Perman, Jeff Bow, Jordan Sundher

**ABSENT:** Joe Toronyi

1. Call to Order 7:33pm
2. Approval of Agenda - Genai, Angela W - passed unanimously
3. Review and approval of minutes from February 27, 2024 - Anh, Angela W - passed unanimously
4. eVotes since last meeting:
  - a. Update the description of the MOST IMPROVED OFFICIAL award to read:

An official who stands out as having realized dramatic personal improvement and growth over the course of the season. Whether new to refereeing or a seasoned referee, this referee will have demonstrated consistent effort, determination and improvement of technical skills, as well as life skills such as sportsmanship, leadership and teamwork.

Moved by Ian, seconded by Lisa, carried 11-1 (on March 11, 2024).

- b.. Add one sentence to our registration policy:

HOME OF THE...



"Players requesting to be dual rostered to a CRFMHA female team and an integrated team in another association must state that their #1 priority team will be the female team."

Moved by Anh, seconded by Laurie, carried 13-0, 1 abstention (on June 3, 2024).

5. Business arising from Minutes:

- a. July 16, 2019
  - i. Trademark the team name "Victoria Reign" (Lisa) - PENDING
- b. August 11, 2020
  - i. Circulation of third party request guidelines (before the officers)- PENDING
- c. September 21, 2020
  - i. Hiring of Administrative Assistant (Ian) - on the schedule for this year now that we have the grant - PENDING
- e. November 21, 2023
  - i. Organize training on play hard, but not dirty (Leah) - PENDING
  - ii. Player Assistance Fund set up (Ian) - PENDING
  - iii. Board approval of Participant Protection, Tournament, and Third Party Requests Policies (Donna) - PENDING
  - iv. Prepare EDI and Dispute Resolution Policies (Donna) - PENDING
  - v. Post constitution and bylaws on website (Angela) - PENDING
  - vi. Contact Spordle about APs showing up as an unavailable to officiate games (Leah) - PENDING
- f. January 16, 2024
  - i. Anh deliver Scotiabank plaques - DONE

6. President Report

- a. Hockey Canada Update
  - i. Hockey Canada switching to 'data driven' approach, will be creating a dashboard for MHA to review own registration trends and compare with other MHAs
  - ii. Lucy Lum presented with Hockey Canada Most Improved Official award at BC Hockey Congress

HOME OF THE...



- iii. change in HCR roster numbers from 19 to 20
  - b. BC Hockey Update
    - i. notes from BC Hockey Congress seminars will be circulated to board members
    - ii. Maegan Thompson accepted 'Chair of the Board' award which is given to MHA with the most growth
    - iii. Amelia Liebel won BC Hockey Officiating scholarship
    - iv. Motions passed:
      - 1. all volunteers working with a team must have completed RIS for Activity Leaders prior to participating with team; and
      - 2. BC Hockey board members will now have 3 year terms which are renewable twice (potential total of 9 years on board)
    - v. BC Hockey hosting I-SPARC training in August
    - vi. BC Hockey announced \$5000 in funding available for each District. Lesser amount and we should apply early since we already know when we will be running programs that are eligible for funding.
  - c. VIAHA Update
    - i. CRFMHA received 'MHA of the Year' award
    - ii. South Island Presidents have switched from email to WhatsApp which does not align with CRFMHA Communications Policy
    - iii. SI Presidents meeting on June 20
  - d. PCAHA Update
    - i. preliminary discussions about interlock schedule
    - ii. Anticipating Female Tier 2 Championship for U15 Division only
  - e. Local MHAs update
    - i. Currently we have 17 new players coming from other MHAs (IAT) and 3 CRFMHA players leaving to other MHA
  - f. Correspondence
    - i. Ian recommends board members change email footer to acknowledge recent awards and will circulate a template
7. Administration Committee Report (VP Administration)
- Online registration migration to HCR Spordle has gone relatively smoothly. Ian / Laurie noted that the HCR transfer process has changed so we need to create better communication to registrants ie. create different registration categories on the website, including specific instructions for returning players vs transfers from another MHA



HOME OF THE...

- BC Hockey Annual Congress – attended and see report link
- a. Governance - Participant Protection Policy - work continues with resolving director comments for completion. Ian noted that the HC DR policy has been controversial as it is not being enforced on the island. Our draft policy is more restrictive but BC Hockey upcoming resolution to have MHAs submit their policies to BCH for approval. Donna to follow up with Ada post BCH AGM regarding any changes to the policy.
  - Equity Diversity and Inclusion Policy - draft format. Ada is working towards completion and will send to Andrea Carey for collaboration.
  - Policy format - pending (Ada)
  - Constitution and Bylaws: resolutions approved at the AGM, but require one more minor amendment to be approved at the June 18 SGM before posting on the website.
  - Ian stressed how important it is to get the remaining draft policies in place and approved asap as members may exploit any unwritten rules ~ to tighten up asap
- b. Safety and Risk Management - Donna to touch base with Joseph regarding the Safety portfolio and tasks
- c. Managers - Manual - should be the main resource for all CRFMHA programs including Spring Hockey. Ian suggested that the format should be reviewed and reorganized to reflect the changes over the years.
  - Team Photos: AAA rebooked for upcoming season, same location @ Gorge Pavillion on October 29 and rates will be discounted.
  - Awards and Scholarships Committee - successfully completed and awarded for the 2023-24 season.
- d. Referee in Chief - Announcements: BC Hockey scholarship awarded to Amelia Leibel, summer officiating camp awarded to Clara Lynn, Hockey Canada most improved official Lucy Lum
- e. Other - Jersey policy proposed - consider adding a rule about A's and C's into the Manager's Manual section. Ian noted that a policy was drafted years ago by Kelly Finck and Steve Marsh, to review and create an algorithm for the procedure
  - Officiating fees remain the same as last season, but U7/U9 not posted. Leah will share the rate chart she has composed, to be sent to Kelly C. for budgeting purposes. (completed)

HOME OF THE...



- Spring Hockey (Ian) - we need to use our existing infrastructure as established rules, procedures (Manager Manual) and policies.
  - Monitoring fan behaviour (Leah) - suggesting an increase in supervisory responsibility by off-ice team personnel - Manager or Safety role; and offer a stipend for the added responsibility.
8. Hockey Operations Committee Report (VP Hockey Operations)
- a. Coaches - Glenn and Jordan have had some meetings to review Coaching portfolio; a coaching survey has been sent out to CRFMHA members; plans to have 2 early season coaches meetings (one Competitive, one Recreational) to get everyone up to speed
  - b. Development - summer camp planned for August will be run by former Reign players; Rep Prep coming soon too
  - c. Goaltending - Andre has an idea for a 'buddy system' to pair older goalies with younger ones - will present more info soon
  - d. Recreational Hockey - registration numbers looking good, if it continues could have 2-3 more teams than last year. With current numbers can have 1xU7, 4xU9, 2xU11 and Dev, 3xU13 and Rep, 2xU15 and Rep, 1xU18 and Rep. If enough registrants in U9 division may split by birth years and have U8 teams and U9 teams
  - e. Competitive Hockey - switching from Max Analytics to Skill Shark for Rep evaluations; have 6 evaluators lined up and working on goalie evaluator. Currently have registered U13 - 28 skaters, 3 goalies; U15 - 30 skaters, 4 goalies; U18 - 14 skaters, 1 goalie (possibly 2 more). If enough registrants may be the possibility in having a 'B' team, there is no interlock for B teams at the moment so would play exhibition games against integrated teams and upper level Rec teams; they would be a carded team and not eligible to play in Rec tournaments
  - f. Referee in Chief
9. Public Relations Committee Report (Secretary) - Lisa has been in touch with a lawyer regarding trademarking, he is enthusiastic and wants to help us with this. She has sent him relevant info and waiting to hear back Re: cost
- a. Communications - sifting through Captured Sports images to save for archives; Victoria Foundation will be profiling CRFMHA in its Vital Signs publication and requested photos; working on getting out Instagram account verified

HOME OF THE...



- b. Brand - expecting gloves to arrive at Kirby's by end of July
  - c. Special Events - Awards banquet was a success; working on Welcome Back BBQ; will be in touch with Tim at Craigflower before school ends to try and organize for September 2024
  - d. Promotion(still a vacant position) - have 2 Canada Day events - Sidney and Gorge Picnic, will give board members another week to volunteer then may need to open to CRFMHA members, Gorge gets a lot of traffic; Thunderfest at UVic; have been invited back to Centre Mountain Lellum Middle School Community Event
  - e. Recruitment & Mentoring - awarded 2 NHL/NHLPA First Shift sessions!!!; Esso Fun Days session on right now and another in August at Panorama
10. Financial Report (Treasurer)
- a. Registration
  - b. External Funding - gaming grant application submitted in May, long version done so will hopefully receive more funding
  - c. Tournaments
  - d. Ice - working on getting more ice for Thanksgiving Tournament so can offer 90 minute game slots instead of 75; inquiring for more at Pearkes or at additional rinks
  - e. Equipment
11. New Business
- Player Assistant Fund - Finance Committee has approved and also BC Amateur Sports Fund - more info will be circulated to board members to review and vote on at next board meeting
12. Google Calendar Review
- Public Relations Committee - June 25, 2024
  - Officers Committee - July 2, 2024
  - Hockey Operations Committee - July 9, 2024
  - Administration Committee - July 16, 2024
  - Board Meeting - July 23, 2024
  - Finance Committee - July 29, 2024
13. Adjournment - 8:39 Laura, Anh

HOME OF THE...

